

# MINUTES OF A MEETING OF THE MANCHESTER HISTORIC ZONING COMMISSION

7 JULY 2022

## Call to Order

The regular meeting of the Historic Zoning Commission was called to order at 5:00 p.m. in the city hall board room with Rick Cook presiding. In attendance were: Alderman Bob Bellamy, Ray Amos, Will Painter, Vice Chair Tiffany Hoyne, Codes Director Brittany Fiske, and Norm Vetter. Also in attendance was Ellen Hurd, Certified Local Government Coordinator from the Tennessee Historical Commission. Absent were Button Dale, Ellen Fletcher, and Leif Swanson.

## Minutes Approval

Minutes of the previous meeting (April, 2022) were distributed electronically prior to this meeting.

## COA's

Two (2) COA's were submitted for review at this session.

**Bakery, 116 South Spring St.** Business Owner Brianne Melcher attended. The COA as submitted was specific to a new paint color for the business front door only. A color swatch was submitted and viewed by the commission members present. Though the submitted sample does not appear on the approved palette (see "Other Business" below) the color was approved. Brittany moved the COA be approved as submitted. Will seconded the motion. Approval was granted with unanimous voice vote.

**Bruce's Florist, 125 East Fort St.** The COA was submitted 28 June by Shirley Campbell. No one representing the business attended the meeting. The COA specifies the exterior of the building to be painted "Winter Harbor" from the approved Farrell-Calhoun palette. With no business representative present to respond to potential questions from the commission, Ray suggested the vote to approve be postponed until a future meeting with the owner present. It was noted that the COA form itself states that someone must be present at the meeting to answer questions. Tiffany suggested the approval proceed given the possibility the owner has already scheduled the work to be done before the next meeting date. Will asked if it safe to assume the entire exterior would be painted as the COA does not include any detail beyond color name and "Exterior Alteration or Repair." Brittany offered that she contact Ms. Campbell and determine if the work was for the building's entire exterior or not. Norm suggested the vote move ahead with the stipulation that Brittany's pending conversation with Ms. Campbell clarify the extent of the work, and if the commission's assumption is correct, approval would be granted. Otherwise, review of the COA would be postponed with approval date TBD. Rick moved the COA be approved pending Brittany's subsequent conversation with Ms. Campbell. Tiffany seconded the motion and voice approval was granted.

## Other Business

Prior to this month's meeting, the commission received an agenda item request from the Mayor's Office titled "The Color White." Bill Nickels attended the meeting and asked for some discussion/clarification of the Commission's use of the Farrell-Calhoun paint palette and granting approval to colors not specific to that palette and/or that manufacturer's product line. It was noted that the specific palette has been and continues to be a reference guide only. Both Tiffany and Brittany further stated that the palette itself has been updated by the manufacturer since the HZC approved it use some years before. It was agreed that the newer palette would be allowed as an additional reference guide for upcoming requests. Norm mentioned that in actuality neither White nor Black are included in the approved palette(s). Will stated that there are numerous shades of "white" and asked how the commission should proceed when that

color is requested. Norm suggested that any request for “white” be approved on an individual basis per the normal approval process.

**Adjournment**

With no further business, the meeting was adjourned at 5:25. The next meeting is scheduled for 4 August 2022 at 5:00 PM

Respectfully submitted,  
Norm Vetter  
Secretary