

MINUTES OF A MEETING OF THE DOWNTOWN MANCHESTER  
STEERING COMMITTEE  
June 8, 2018

Call to Order

The regular meeting of the Downtown Manchester Steering Committee was called to order by Chairman West at 9:05 a.m. at The Church @ 117. In attendance were: Ray Amos, Bridget Anderson, Evans Baird, Pat Berges, Kevin Jones, John Mancini and Steve West. Absent were: Allison Dotson, Ellen Fletcher, Ryan French, Roger Guess and Cheryl Swan. Chairmen West welcomed new member Kevin Jones.

Minutes

Minutes of the previous meeting were approved upon motion by Ray Amos seconded by John Mancini.

OLD BUSINESS

Grant Finalization

The final meeting with Tennessee Main Street representatives is scheduled for Thursday, June 28, at noon at The Church @ 117. Both mayors have been invited. Participants are told to expect a two-hour conference.

The final grant project (old Post Office cupola) has been completed.

NEW BUSINESS

Courthouse Repairs

Chairman West reported that there was some confusion about which "courthouse" was to be repaired ... the actual courthouse or the justice center. He will contact county officials for clarification and hopefully a time frame.

Garner Building

Chairman West met with the building owner and learned that the plan is to open a nostalgia store at one end and an antique mall at the other end. Ray Amos suggested that until that happens, we might consider placing the schools' annual art projects in the windows after display at the county fair in September.

Bronze Plaque Funding

Pat Berges will research possible funding opportunities for the bronze historical plaques being prepared by Beverly Vetter, a Coffee County Historical Society director.

DOWNTOWN MANCHESTER STEERING COMMITTEE

Murals

Ray Amos and Evans Baird recounted a productive meeting of the Historic Zoning Commission last evening wherein a draft was prepared for brief mural guidelines to be added to the HZC Review Standards. City Attorney Gerald Ewell is reviewing the draft for legal correctness before being presented to the Board of Mayor and Aldermen for approval at their July meeting.

Downtown Events

John Mancini announced that the recent Luau was a great success. Several recommendations for future downtown events were proposed, including:

1. Art walk
2. Business expo combined with open house/historic building tour
3. Job fair

Downtown Building Repairs

John Mancini noted that several historic structures around the square are in need of minor repairs that would be beneficial to the overall appearance of the downtown zone. He recommended contacting the owners in a friendly manner to ask that they would consider making minor alterations to enhance the appearance of their buildings.

Meeting with Preservation Specialist

Jane-Coleman Cottone, Tennessee Preservation and CLG Specialist, has offered to present a program for city leaders, HZC and Steering Committee members, historic zone building owners, and the public to explain historic zoning, its positive benefits and how it works. Steve West offered The Church @ 117 as a site for the event. Ray Amos will follow up with Ms. Cottone about a date.

Meeting Date/Time

There has been some confusion concerning the committee's meeting date and time. After brief discussion and in an effort to find a mutually convenient time for members, it was decided to establish the regular meeting date and time as **8:30 a.m. on the first Friday monthly**. The next meeting will be Friday, July 6, 2018, at The Church @ 117.

Adjournment

There being no further business, the meeting was adjourned at 9:55 a.m.

Respectfully submitted,



Pat Berges, Secretary