

MINUTES OF A MEETING OF THE DOWNTOWN MANCHESTER MOVEMENT  
STEERING COMMITTEE  
May 14, 2018

Call to Order

The regular meeting of the Downtown Manchester Steering Committee was called to order by Chairman West at 5:00 p.m. with the following members present: Ray Amos, Bridget Anderson, Evans Baird, Allison Dotson, Ellen Fletcher, Jamie Sain, Steve West and Cheryl Swan. Absent were Ryan French, Roger Guess and John Mancini. Also in attendance was visitor Jocelyn Gilday.

Meeting Fundamentals and Decorum

Chairman West requested that he receive advance notice of visitors who wish to speak to the committee so they can be added to the agenda. He also felt that only members should be seated at the table unless invited to do so. After discussion, the committee's meeting time was changed back to 9:00 a.m. on the first Friday monthly at The Church @ 117 rather than following the Historic Zoning Commission meeting on Thursday nights.

Minutes

Minutes of the previous two meetings were read and approved upon motion by Ellen Fletcher seconded by Ray Amos.

OLD BUSINESS

Tennessee Historical Commission Report

Chairman West read a letter from Rebecca Schmitt, Historical Preservation & National Register Specialist, indicating that after review, the Tennessee Historical Commission did not consider Manchester's Historic District qualifies for listing on the National Register. Evans Baird suggested we follow up for specific details and recommendations.

Grant Finalization Meeting

Members were reminded that members of the TN Historical Commission will be meeting with the committee and mayors mid-morning on Thursday, June 28. As soon as we get a specific time, everyone will be notified.

NEW BUSINESS

Just Serve

Jocelyn Gilday met with the committee to explain a new community service called Just Serve, which offers both service opportunities and the ability to request volunteers to assist with projects that benefit the community.

Joanna Lewis Replacement

The floor was opened for nominations for Joanna's replacement. Pat Berges nominated Terri Hudson, who previously served on the committee. Ellen

Fletcher nominated Kevin Jones. A vote was taken and Kevin Jones was elected as a committee member.

### Projects

- Courthouse repairs – Steve West reported that the Capital Outlay Committee has appropriated \$17,000 for courthouse repairs and the work should begin shortly.
- Garner building – Cheryl Swan advised that the owners have emptied one side of the building and an auction is scheduled for removal of the items stored in the other side. Steve will follow up with the high school art department about temporary window coverings.
- Historic Zone mural – A mural is being painted on the Wheeler building without the required approval from the Historic Zoning Commission. A lively and helpful discussion ensued regarding the matter and murals in general. It was noted that Panbalou funds are not supporting this project.
- Bronze plaques – Pat Berges reported that Joanna Lewis had compiled a list of historic structures in the historic district with a brief paragraph on the history of each one. Beverly Vetter of the Coffee Co. Historical Society is working on wording for each plaque. This should be completed fairly soon and we can get an accurate cost estimate from plaque creators.

### Meeting Attendance

Ellen Fletcher brought up the subject of members who do not attend meetings on a regular basis and whether or not they should remain on the committee. After a motion from Ellen seconded by Allison, it was approved that if a member missed four consecutive meetings, he/she should be replaced with an active member. Chairman West will contact several members who have not been attending regularly and advise them of the new rule.

### Downtown Music Programs

Allison Dotson and Ellen Fletcher described their plans for regular music programs on the square and installation of outdoor speakers for this purpose. Committee members were in favor of this additional effort to bring more people to the historic district.

### Adjournment

There being no further business, the meeting was adjourned at 6:24 p.m. The next meeting will be 9:00 a.m. on Friday, June 1, 2018.

Respectfully submitted,



Pat Berges, Secretary