

City of Manchester
Board of Mayor and Aldermen
Meeting Minutes
March 5, 2019

CALL THE MEETING TO ORDER :

Mayor Norman called the meeting to order after the invocation by Pastor Ron Fuller. The pledge to the flag was stated in unison. Present for the meeting were Mayor Norman, Alderman French, Alderman Bellamy, Alderman Howard, Alderman Messick, Alderman Elam, City Attorney Ewell, Finance Director Anderson, Executive Administrative Assistant Keele, Interim Director of Public Works Gannon, Assistant Recreation Director A.J. Fox, Codes Director Sain, Water/Sewer Director Pennington, Fire Chief Chambers, Police Chief Yother, Assistant Police Chief Floied, Information Systems Director Smotherman. Absent were Recreation Director Gamble and Vice Mayor Nickels.

ROLL CALL

APPROVAL OF MINUTES

Alderman Elam made a motion to approve the Feb. 5th, 2019, BOMA Board Meeting Minutes, Alderman Messick second the motion and the motion passed with a vote of 5-0.

CORRESPONDENCE

Baker Bros thanking the city for installing railing on the sidewalks and Tullahoma Alderman Robin Dunn addressing the board about the TVA Economic Assessment participation with Mayor Norman and Vice Mayor Nickels.

COMMENTS FROM MAYOR:

Mayor Norman complemented all of the departments for working together during the floods. "one city working as one department"

COMMENTS FROM CITIZENS

COMMITTEES/COMMISSIONS :

Safety Committee -Nothing to report.

Finance Committee -Nothing to report.

Street Committee -Nothing to report.

Water and Sewer Commission- Alderman Bellamy reported next meeting would be 3-7-19.

Planning Commission -Nothing to report.

Recreation Commission - Nothing to report.

Tourism Commission -Alderman French reported they were working on the budget.

Historic Zoning Commission - Alderman Messick reported they approved a COA.

Information Systems Committee - Director Smotherman reported that the city website has launched and working on new phones.

Resolutions and Ordinances:

Resolutions:

- a. A resolution to approve a contract with Rogers Group, Inc. for the City of Manchester's estimated annual paving requirements based on unit prices at a total estimated cost of Four Hundred Seventy Thousand Four Hundred Fifty-Seven Dollars (\$470,457); sponsored by Alderman French. Alderman Messick made a motion to approve the resolution and Alderman French second the motion. A discussion ensued regarding several paving projects. Mayor Norman asked for roll to be called and the resolution passed 5-0.

Ordinances:

- a. 2nd reading of an ordinance amending Title 14, Chapter 6, Sections 1 and 2 of the Manchester Municipal Code, the same being the zoning ordinance of the City of Manchester, Tennessee, to amend that ordinance and zoning map to provide that real estate owned by I.A. Howard and wife, Marilyn Howard, located on Doak Road be rezoned as R1-A Residential from R-1 Residential; sponsored by Vice Mayor Nickels. Alderman French made a motion to approve the ordinance and second by Alderman Elam. Mayor Norman asked for the roll to be called. The ordinance passed with a 4-0 vote. Alderman Howard abstained.
- b. 2nd reading of an ordinance to amend Manchester Municipal Code Section 12-403 allowing waiver of the fee for buildings donated and accepted by the fire department for training purposes; sponsored by Alderman Elam. Alderman French made a motion to approve the ordinance and Alderman Messick second the motion. Mayor Norman asked for the roll to be called, and the ordinance passed 5-0.
- c. 1st reading of an ordinance to amend Title 10 of Manchester Municipal Code relative to disturbances by animals; sponsored by Alderman French. Alderman French made a motion to approve the ordinance and Alderman Bellamy second the motion. Attorney Ewell discussed with the board the changes. Mayor Norman asked for the roll to be called and the ordinance passed 5-0.

NEW BUSINESS :

- Attorney Ewell discussed with the board two versions of summons for animal control. A discussion ensued regarding the animal control summons. Alderman French made a motion to approve the issuance of summons by animal control and Alderman Howard second the motion. The motion passed 5-0.
- Finance Director Anderson discussed with the board that at this time they were not addressing bi-weekly payroll at this time, and they would start direct deposit city wide at the beginning of the month.
- Alderman French discussed that he wanted the city to apply for the Ben Lomand Downtown WiFi Grant and the Tourism Commission would help fund the grant. Alderman French made a motion for the city to apply for the grant and the motion was second by Alderman Messick. A discussion ensued regarding the grant. The motion for the city to move forward in applying for the Ben Lomand WiFi Downtown Grant passed 5-0.
- Confirmation of John Richardson to the Tourism & Economic Development Commission, to replace Allison Dotson. Alderman Elam made a motion to approve John Richardson and second by Alderman French. The motion passed 5-0.
- Attorney Ewell introduced an ordinance to amend Manchester Municipal Code Sections 17-108 and 17-110. A discussion ensued regarding the amendment and Alderman French made a motion to approve the ordinance and Alderman Howard second the motion. The roll was called and the ordinance passed 5-0.
- Alderman French made a motion to start the process of creating an Economic Development Commission and to be chartered under the same template of the City of Manchester Industrial Board but not to pursue Industries only Retail at this time. Alderman French would like 6 people and no BOMA on the commission. Alderman French would like the BOMA to get together before 4-2-19 for a second vote with all of the details confirmed. It was agreed by all to work on the ECD Commission Details at the 4-2-19 work session. The motion was second by Alderman Messick. A discussion ensued regarding the Commission. The motion passed 5-0.
- Alderman Howard made a motion that we revisit the formula of distribution of the hotel/motel tax. A discussion ensued amongst the board and Mayor Norman asked that we put this on the Special Call Work Session for discussion. Alderman Bellamy second the motion. Roll was call 4-1, with Alderman French voting nay. Alderman Bellamy made a motion to amend the motion on the floor so that the finance committee could study the available revenues to see if we need to reformulate and second by Alderman French. The motion passed 5-0.

**COMMENTS FROM THE BOARD:
ADJOURNMENT: 7:18 P.M.**

SIGNATURES:

Mayor Lonnie Norman

Sage Keele Executive Administrative Assistant