

MINUTES OF A MEETING OF THE MANCHESTER HISTORIC ZONING COMMISSION

March 1, 2018

Call to Order

The regular meeting of the Historic Zoning Commission was called to order at 4:34 p.m. in the city hall board room with Chairman Ray Amos presiding. In attendance were: Cheryl Swan, Pat Berges, Evans Baird, Jamie Sain, Gary Trail, Ellen Fletcher, and John Mancini. Absent was: Scott Van Velsor.

Minutes Approval

Minutes of the previous meeting were read and approved upon a motion by Pat Berges and seconded by Gary Trail.

COA - The Church @ 117

Owner Steve West requested approval of a signs six feet off the ground, black and white, historic calligraphy, can be read on both sides, similar to the historic society sign at the courthouse..... The COA was approved by the commission upon a motion by Evans Baird and seconded by Ellen Fletcher

COA - J Freeland Salon 109 S. Spring St.

Business owner requested approval of the addition of a sign on the existing awning on the building. The COA was approved by the commission upon a motion by Cheryl Swan and seconded by John Mancini.

COA - Serene Day Spa 108 N. Spring St.

Owner Becca Jones requested approval of the addition of a sign on the existing awning on the building. The COA was approved by the commission upon a motion by Evans Baird and seconded by Cheryl Swan.

Old Business

After some discussion among the commission an agreement that signage regulations should be reviewed and possibly revised was decided. Pat Berges volunteered to email city codes for signs in the Historic Zone and further discussion will take place during the April meeting.

Pat Berges announced that mentor, Laura Todd with the TN Downtowns Program will visit on March 2.

Evans Baird reported on the Feb 21 visit to Columbia, TN. He complimented the town square as being a good example for a historic zone. At the meeting the attendees were in agreement that historic courthouses should be preserved as the center of the square. Evans also reported that square footage needs to be summed up to determine how best the buildings can be used and also for grant possibilities.

Pat Berges reported that Bonnaroo has assigned their grant to the Middle TN community foundation, which has a specifically outlined budget and explicit rules. Square footage of buildings downtown is a requirement for grant eligibility.

The commission agreed to partner with the Downtown Steering Committee and the Tourism commission to incorporate murals within the historic zone.

New Business

The commission discussed the issue of code violations within the historic zone and how some solutions could be implemented. The order of business was tabled for discussion in the next meeting.

The meeting was adjourned at 5:21 p.m.

The next Historic Zoning Commission meeting will be held on Thursday, April 5 at 4:30pm in Manchester City Hall board room.

Respectfully,

Ellen Briggs Fletcher