

Finance Committee Meeting  
City of Manchester  
February 20, 2018

Present: Ald. Swan, Ald. Kilgore

Absent: Ald. Bellamy

Others Present: Finance Director Anderson, Ald. Elam, Ald. Sain, and others

The Finance Committee held its meeting on Tuesday, February 20, 2018 at 5:00pm in the Board Room at City Hall.

Ald. Kilgore made a motion to approve the minutes from January 23, 2018 meeting. Ald. Swan seconded the motion. Approved.

Finance Director Anderson reviewed over the financials thru February 19, 2018 with the Finance Committee. There was further discussion.

Finance Director Anderson updated the Finance Committee on the credit card issues from the previous meeting. She stated that there hasn't been any issues.

Finance Director Anderson then reviewed over the draft of the centralized purchasing procedures with the Finance Committee. She stated that she would continue to work on this and get it implemented as quickly as possible. She stated that hopefully we could get this started by April 1<sup>st</sup>.

Finance Director Anderson spoke to the Finance Committee regarding the Downtown Steering Committee budget. She stated that the committee would like for their budget to be included in the City's budget. Finance Director Anderson stated that the reasoning for this is to receive more donations for the Committee. Ald. Kilgore made a motion to approve. Ald. Swan seconded the motion. Approved.

Ald. Kilgore made a motion to adjourn. Ald. Bellamy seconded the motion. Approved.

The meeting adjourned at 5:15pm.

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Finance Committee Chairperson      Date

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Finance Director      Date