

Finance Committee Meeting
City of Manchester
February 12, 2019

Present: Ald. Bellamy, Ald. Howard, Ald. Nickels

Absent: None

Others Present: Finance Director Anderson and Representative from Manchester Times

The Finance Committee held its regular scheduled meeting on Tuesday, February 12, 2019 at 4:30pm in the Board Room at City Hall.

Ald. Bellamy made a motion to approve the minutes from the January 22, 2019 meeting. Ald. Howard seconded the motion. Approved.

Finance Director Anderson reviewed over the financials as of January 31, 2019.

Finance Director Anderson updated the Finance Committee that centralized purchasing will be starting March 1st.

Finance Director Anderson updated the Finance Committee regarding the meeting she had with Brad Harris, MTAS Financial Representative. She stated that his opinion was that the HR/Payroll position was not having enough time to do the HR functions, due to the timing of payroll each week. Brad Harris had the opinion that the weekly payroll and direct deposit issues were causing the problem. He suggested going to biweekly payroll and all employees going to direct deposits. After much discussion regarding this issue, Ald. Nickels made a motion to make direct deposit mandatory for all employees. This will be effective in 2 months. Ald. Howard seconded the motion. Approved.

Finance Director Anderson updated the Finance Committee on the progress of the 2019-2020 budget. She stated that the work papers have gone out to the departments, and letters have been sent to the Not-for-profit organizations.

The meeting adjourned at 5:35pm.

Finance Committee Chairperson Date

Finance Director Date