

CITY OF MANCHESTER
BOARD OF MAYOR AND ALDERMEN
Meeting Minutes
February 1st, 2021 @ 6:30 pm
City Hall Board Room

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided by Mayor Howard. Present for the meeting were Mayor Howard, Alderman Elam, Alderman French, Vice Mayor Messick, Alderman Bellamy, Alderman Patton, Alderman Nickels, Attorney Ewell, Finance Director Anderson, Executive Administrative Assistant Keele, Police Chief Yother, Assistant Police Chief Floied, Fire Chief Chambers, Community Development & Zoning Director Brittany Fiske, Public Works Director Gannon, Information Systems Director Smotherman, Water/Sewer Director Pennington, Assistant Director Water/Sewer Dana Douglas, Parks & Rec Director Fox, Assistant Parks/Rec Director Johnson, Engineer Adam Carter, and other citizens. The meeting opened with a prayer by Vice Mayor Messick, and the pledge to the flag was spoken in unison. Mayor Howard called the meeting to order.

ROLL CALL:

Finance Director Anderson called the roll.

APPROVAL OF MINUTES:

Alderman French made a motion to approve the January 4th, 2022, BOMA Minutes and second by Vice Mayor Messick. The motion passed 6-0.

CORRESPONDENCE: none

COMMENTS FROM CITIZENS: none.

COMMENTS FROM MAYOR: Mayor Howard discussed the loss of Terry Dendy and to keep his family in prayer.

COMMITTEES:

Safety Committee-Alderman Elam stated nothing to report.

Finance Committee-Alderman Bellamy stated the next meeting would be 2-7-22, and discussed the budget calendar had been sent out along with non-profit letters, and 60 percent of all property taxes have been collected.

Street Committee-Alderman Nickels discussed drainage near Ester Lane leading into a new subdivision and a discussion ensued. Alderman Nickels made a motion to proceed with the water project to carry the water under Ester lane to the new development diversion, and unbudgeted cost added to a 2021-2022 budget amendment seconded by Alderman French. After discussion Mayor Howard called for the roll. The motion passed 5-1 with Vice Mayor Messick voting nay. Alderman Nickels discussed the knuckleboom truck and discussed that committees are not needed if we have a city manager.

Water /Sewer Commission- nothing to report

Recreation Commission- nothing to report

Tourism Development Commission- Alderman Patton discussed the Chamber Gala and current tournaments. Alderman Nickels discussed that we need to rethink how much money we put into the tourism, and the city has funded the GMEDB and that we should put all the money in the general fund.

Planning & Zoning Commission- Director Fiske stated they have an opening, and they have 3 annexations coming up.

Information Systems Committee- nothing to report

Historic Zoning Commission- Alderman Bellamy stated 2-3-22 meeting

RESOLUTIONS & ORDINANCES

Resolutions:

- a. Option (1) A resolution to approve purchase of a Freightliner “knuckleboom” truck with extended warranty from Stringfellow, Inc. at a cost of One Hundred Seventy-Four Thousand Seven Hundred Ten Dollars (\$174,710); sponsored by Vice Mayor Messick. Option (2) A resolution to approve purchase of a Freightliner “knuckleboom” truck with Stringfellow, Inc. at a cost of One Hundred Seventy Thousand Seven Hundred Forty-Eight Dollars (\$170,748); sponsored by Vice Mayor Messick. Alderman French made a motion to accept option 2 and seconded by Alderman Nickels. Mayor Howard opened the floor to discussion. After a discussion ensued Mayor Howard called for the roll. The “option 2” (without the warranty) resolution passed 6-0.
- b. A resolution to approve a contract with Rogers Group, Inc. for the City of Manchester’s estimated annual paving requirements based on unit prices at a total estimated cost of Four Hundred Thirty Thousand Five Hundred Fifty-Seven and One-Half Dollars (\$430,557.50); sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Howard opened the floor to discussion and after none called for the roll. The resolution passed 6-0.
- c. A resolution requesting the Tennessee General Assembly designate the Manchester Conference Center a “Premier Type Tourist Resort” under T.C.A. 57-4-102; sponsored by Alderman Patton. Vice Mayor Messick made a motion to approve and seconded by Alderman Patton. Mayor Howard opened the floor to discussion and after none called for the roll. The resolution passed 5-0 with Alderman French abstaining.

- d. A resolution adopting a Plan of Services preliminary to annexation of Twenty and Forty-Six One-Hundredths (20.46) acres of property owned by Judith Driver and Boyd Jackson, Jr. located on Country Lane; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman French. Mayor Howard opened the floor to a public hearing regarding plan of services. Ms. Mooney spoke to the BOMA about the infrastructure concerns. After no other comments Mayor Howard called for the roll. The resolution passed 6-0.
- e. A resolution proposing annexation by written consent of Twenty and Forty-Six One-hundredths (20.46) acres, more or less, owned by Judith Driver and Boyd Jackson, Jr. described in Warranty Deed Book 288, Page 637, Register's Office of Coffee County, Tennessee; sponsored by Vice Mayor Messick. Alderman Nickels made a motion to approve and seconded by Vice Mayor Messick. Mayor Howard opened the floor to discussion and Alderman Nickels discussed the Greater Growth Boundary. After no other comments Mayor Howard called for the roll. The Resolution passed 6-0.

Ordinances:

- a. 2nd reading of an ordinance amending Title 14, Chapter 6, Sections 1 and 2 of the Manchester Municipal Code, the same being the Zoning Ordinance of the City of Manchester, Tennessee, to amend that Ordinance and Zoning Map to provide that real estate owned by J.O. Phillips, Jr., be rezoned C-3 Commercial from I-1 Industrial; sponsored by Vice Mayor Messick. Alderman Nickels made a motion to approve and then seconded by Alderman French. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed final reading 5-0 with Vice Mayor Messick abstaining.
- b. 2nd reading of an ordinance to repeal Manchester Municipal Code 14-518; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Elam. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed final reading 6-0.
- c. 1st reading of an ordinance to amend Manchester Municipal Code 14-303 (5)(h) to add "indoor gun range" as an entertainment and amusement service; sponsored by Vice Mayor Messick. Alderman French made a motion to table the ordinance and seconded by Vice Mayor Messick. Mayor Howard opened the floor to discussion and a discussion ensued regarding taking the ordinance back to the planning commission. Mayor Howard called for the roll. The ordinance was tabled with a vote 6-0.
- d. 1st reading of an ordinance authorizing the appointment of and establishing the duties of a City Manager in the City of Manchester; sponsored by Alderman Nickels. Alderman Nickels made a motion to approve and seconded by Alderman French. Mayor Howard opened the floor to discussion and Alderman Nickels read a letter he wrote to the Manchester Times in May 2019. A discussion ensued. Alderman French made a motion to amend his motion to have MTAS review our current policies and create new policies and meet with MTAS before proceeding. Alderman Bellamy asked for Attorney Ewell to explain the motion on the table. Attorney Ewell discussed with the board that the current motion under Roberts Rules is to postpone or table the original motion until MTAS has reviewed/studied our current policies and implemented new policies. Alderman French made a motion to rescind his amended motion and made a motion to defer the ordinance until MTAS has reviewed the current policies and implemented new policies. The motion was seconded by Alderman Patton. The motion to postpone/table until MTAS reviews and implements passed 4-2 with Alderman Bellamy and Vice Mayor Messick voting nay.
- e. 1st reading of an ordinance amending Title 14, Chapter 6, Sections 1 and 2 of the Manchester Municipal Code, the same being the Zoning Ordinance of the City of Manchester, Tennessee, to amend that Ordinance and Zoning Map to provide that real estate owned by Eric Burch and Leif Swanson located on Willow Drive be rezoned R-4 Residential from R-3 Residential; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman French. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed first reading 6-0.
- f. 1st reading of an ordinance zoning Twenty and Forty-Six One-Hundredths (20.46) Acres owned by Judith Driver and Boyd Jackson, Jr. recently annexed into the City as R-3 Residential; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman French. Mayor Howard opened the floor to discussion. Vice Mayor Messick relinquished his time to Judy Driver and Tink Driver. Alderman Bellamy relinquished his time to Ms. Hunt and Jeremy Anderson. After discussion Mayor Howard called for the roll and the motion passed 4-3, with Mayor Howard breaking the tie and voting yay. Nay votes were Alderman Patton, Alderman Bellamy, and Alderman Nickels.
- g. 1st reading of an ordinance zoning Twenty and Forty-Six One-Hundredths (20.46) acres owned by Judith Driver and Boyd Jackson, Jr. recently annexed into the City as R-2A Residential; sponsored by Vice Mayor Messick. Pretermitted due to the passing of Ordinance F

OLD BUSINESS

NEW BUSINESS

- Public Works Assistant Director Job Description- Mayor Howard presented the information to the BOMA and discussed the job description that MTAS developed. Alderman Nickels made a motion to approve the job description developed by MTAS, seconded by Alderman French. Alderman Nickels made a motion to approve the minimum salary of 60,000, seconded by Alderman French. The Job Description passed 6-0, and the minimum salary passed 6-0.

Alderman Nickels made a motion to make the position exempt and seconded by Alderman French. The motion passed 6-0.

- Contracting Fire Inspector Position: Mayor Howard discussed speaking to an outside company about outsourcing the Fire Inspector Position. A discussion ensued regarding the obligation to the State Fire Marshalls during Bonnaroo.
- Mayoral Appointment to Solid Waste Planning Board: Mayor Howard reappointed Director Gannon to a 6-year term on the board.

COMMENTS FROM BOMA:

ADJOURNMENT:

- Being no further business to discuss, Mayor Howard asked for a motion to adjourn and Alderman French made the motion. The motion was second by Vice Mayor Messick. The motion to adjourn was passed 6-0. The meeting adjourned at 8:13 p.m.

SIGNATURES:

Mayor Marilyn Howard

Executive Administrative Assistant Keele