

Finance Committee Meeting
City of Manchester
April 6, 2016

Present: Ald. Swan, Ald. Kilgore, Ald. Sain

Absent: None

Others Present: Finance Director Anderson, Information Systems Director Smotherman, Fire Chief Chambers, Health and Codes Director Sain, and others

The Finance Committee held its regular scheduled meeting on Wednesday, April 6, 2016 in the Conference Room at City Hall.

Ald. Kilgore made a motion to approve the minutes from March 2, 2016 meeting. Ald. Swan seconded the motion. Approved.

Information Systems Director Smotherman updated that Finance Committee on the meeting with AT&T. Information Systems Director Smotherman and Finance Committee discussed the need for computers. Information Systems Director Smotherman informed the Finance Committee that a Representative from Ben Lomand came and met with her regarding the internet and broadband services. She also informed the Finance Committee that Representatives from Incode/Tyler Technologies would be here on April 26th for a demo of the Court Module.

The Finance Committee discussed the CD quotes. Ald. Sain made a motion to approve getting a CD at Peoples Bank in the amount of \$500,000. Ald. Kilgore seconded the motion. Approved.

Finance Director Anderson reviewed over the financial reports for March 31, 2016.

Finance Committee discussed the Community Policing budget. Ald. Swan stated that she will check on this.

Ald. Swan made a motion to send to Street Committee regarding the \$5 fee for roadside pickup, to charge more for the apartment complexes. Ald. Kilgore seconded the motion. Approved.

Finance Committee discussed centralized purchasing.

Finance Director Anderson stated that letters went to all not-for-profit organizations that they will need to attend the work session meeting on April 19th for them to be considered for funding.

Ald. Swan asked for the discussion of leave accrual for new hires to be put on a work session agenda.

Finance Director Anderson updated the Finance Committee on the progress of the budget.

Finance Director Anderson asked permission to cancel the Comdata cards and issue new credit cards through First National Bank. Ald. Swan made a motion to issue new credit cards through First National Bank. Ald. Kilgore seconded the motion. Approved.

There was some discussion regarding the audit contract.

The meeting adjourned at 6:15pm.

Cheryl Swan 5-4-16
Finance Committee Chairperson Date

Bridget Anderson 5/4/16
Finance Director Date