

MINUTES OF A MEETING OF THE HISTORIC ZONING COMMISSION
March 3, 2016

The regular meeting of the Manchester Historic Zoning Commission was called to order by the Chairman at 4:32 p.m. in the City Hall Board Room with the following members and guests in attendance: Ray Amos, Evans Baird, Pat Berges, Roger Guess, Terri Hudson, Lisa Moreland, Alderman Tim Pauley, Codes Director Jamie Sain, and Gary Trail. Jim Cavendish was absent.

Minutes

Minutes of the previous meeting were read and approved upon motion by Evans Baird seconded by Gary Trail.

OLD BUSINESS

Sign Ordinance

Codes Director Jamie Sain reported that the Historic Zone sign standards will be presented to the Planning and Zoning Commission for approval at their next meeting at 5:30 p.m. on March 21st. It will then go to the Board of Mayor and Aldermen for approval of an ordinance at their first meeting in April. Chairman Moreland requested that HZC members attend the Planning Commission meeting. In later discussion, it was decided to add photos of acceptable and unacceptable signs to the standards.

Downtown Communities Application

Roger Guess, Chairman of the Downtown Revitalization Steering Committee, reported that the group had met, assigned action items to its members, and significant progress has been made on completion of the application. Fifteen letters of support have been obtained and several other people were recommended to be contacted for additional support. The next meeting will be March 10.

Old Sinclair Station

Considerable discussion ensued regarding the plight of the deteriorating Sinclair station on E. Main Street and its possible effect on the success of obtaining the Downtown Communities grant. Evans Baird and Ray Amos will discuss the matter with Mayor Norman to see if immediate action can be taken.

NEW BUSINESS

Certificate of Appropriateness

Two representatives from Suncrest Home Health appeared before the commission with a C. O. A. application and photo for a sign on their new business in the Williams building on N. Irwin St. Alderman Pauley asked for their assistance in maintaining a historic look within the district. They agreed to revise their sign slightly to have a more antique appearance and present a new photo to the commission secretary, who will, in the interest of time, then poll the commission members for approval before their scheduled move-in date of March 31.

Commission Member's Attendance

It is noticed that Commissioner Jim Cavendish has missed many meetings. Terri Hudson offered to speak with him about the matter.

There being no further business, the meeting adjourned at 6:10 p.m.

Respectfully submitted,



Pat Berges, Secretary