

City of Manchester
Board of Mayor and Aldermen Meeting
February 21, 2107

CALL THE MEETING TO ORDER:

Mayor Lonnie Norman called the meeting to order at 6:30 p.m. The invocation was given by Pastor Daryl Day and the pledge was stated in unison. Present for the meeting was Mayor Norman, Vice Mayor French, Alderman Swan, Alderman Bellamy, Alderman Kilgore, Alderman Sain, Alderman Elam, Attorney Ewell, Executive Administrative Assistant Ballard, Codes Director Sain, Recreation Director Gamble, Police Chief Yother, Fire Chief Chambers, Information System Director Smotherman, City Engineer St. John, Water and Sewer Director Pennington, Public Works Director Carter, and other guest.

MINUTES:

Vice Mayor French made a motion to approve the February 7, 2017, Minutes and the motion was second by Alderman Sain. On call of the roll the motion passed 6-0.

CORRESPONDENCE:

Executive Administrative Assistant Ballard stated that Ms. Freeze who has applied for the Art Commission apologizes for being absent this evening as she has an ill child.

COMMENTS FROM CITIZENS:

Police Chief Yother stated the police department had two Citizen Recognitions to present. He gave one to Lucinda Bab for her efforts in a fundraiser for canine safety vests. He stated there were enough funds raised to buy 2 vests; one was for the City of Manchester's canine and the other for Lewisburg's canine. The canine was present sporting the vest. The other Citizen Recognition was given to Coach Ron Gray for his support in coaching the team to win the 2016-2017 Mayor's Cup Trophy. He stated employee from the Police Department and Recreation Department participated in the game under the coaching skills of Mr. Gray.

COMMISSION/COMMITTEE REPORTS:

Alderman Swan stated there were several citizen participation forms completed and she made a motion to appoint Ellen Briggs Fletcher to the Historic Zoning Commission. Vice Mayor French second the motion and it passed with a 6-0 vote.

Alderman Sain stated that Ms. Andrea Freeze completed the form for the Art Commission and made a motion for Ms. Freeze to be appointed to the Art Commission. The motion was second by Vice Mayor French and passed with a 6-0 vote.

Safety Committee, Finance Committee, Art Commission, Street Committee, and the Water/Sewer Commission had nothing to report.

Recreation Commission- Alderman Swan stated that the Recreation Commission discussed the Lamar Billboard Contract at the meeting and it was voted to recommend the sign be removed instead of renewing a contract. There was a brief discussion and it was decided to advise Lamar to include the removal the base (any cement, metal post, etc.) – infrastructure for the billboard sign.

Tourism and Development Commission- Vice Mayor French stated their meeting is scheduled next Monday.

Historic Zoning Commission – Vice Mayor French stated that Attorney Ewell is working with the wording for the qualification to be a member and he requesting to table the ordinance.

ORDINANCES:

1. 1st reading of an ordinance to require, provide for and establish fees for the issuance of a special events permit for events that will have a significant effect on the infrastructure or traffic within the City of Manchester; sponsored by Vice Mayor French. Attorney Ewell stated this prompted a couple of other ordinances this evening that will be presented which is the ordinance to add the provisions for the issuance of a special event beer permit and an ordinance to repeal Manchester Municipal Code 16-110. There was a brief discussion and Alderman Kilgore made a motion to approve the ordinance. The motion was second by Alderman Sain and passed with a 6-0 vote.

2. 1st reading of an ordinance to require, provide for and establish fees for the issuance of a special events permit for events that will have a significant effect on the infrastructure or traffic within the City of Manchester; sponsored by Vice Mayor French. There was discussion regarding the sale of beer in only the designated areas – no packaged beer sales. It was stated that the cost for a beer permit is \$75 and the liquor by the drink is established by the ABC board; however, for weddings if giving wine to guest it would be acceptable. Vice Mayor French made a motion to approve the ordinance and it was second by Alderman Kilgore. The motion carried and passed with a 4-2 vote. Alderman Swan abstained and Alderman Bellamy voted no.
3. 1st reading of an ordinance to repeal Manchester Municipal Code 16-110; sponsored by Mayor Norman. City Attorney Ewell stated that this ordinance would be required after the previous 2 pass. There was discussion regarding how this ordinance would affect Old Timers Day Parades, Community Market, Christmas Parade, and other events on the square. There was no action taken.
4. 1st reading of an ordinance to repeal ordinance 1496 and reinstate ordinance 1480 relative to architectural requirements for commercial and industrial buildings as set forth in Manchester Municipal Code 14-83; sponsored by Alderman Swan. Vice Mayor French made a motion to approve the ordinance and it was second by Alderman Swan. Alderman Swan asked the newest members of the board if they had any questions as the information was received late and she wanted to be sure they had time to compare both #1496 and #1480. The Aldermen acknowledged they reviewed and understood. The motion to approve the ordinance passed with a vote of 6-0.
5. 1st reading of an ordinance accepting a proposal from the Tennessee Department of Transportation for the project described as “Intersection at SR-55, LM 14.65 in Manchester route SR2”; sponsored by Mayor Norman. Attorney Ewell stated there is an official ordinance from the State but for clarity he is presenting one being more descriptive for the City files. The Aldermen concurred that reading what the State sent wasn’t common language to be understood as well and they understood that the one from the State will need final signatures for approval as well as this one. Vice Mayor French made a motion to approve the ordinance and Alderman Swan second the motion. For clarity sake, it was stated this for safety improvements for the intersection of Highway 55 and Highway 41. The motion carried and passed with a 6-0 vote.
6. 3rd reading of an ordinance approving a contract with the Comfort Group Inc. for replacement of a boiler at the Recreation Center at a cost of \$44,689; sponsored by Vice Mayor French. Vice Mayor French made a motion to approve the ordinance and it was second by Alderman Swan. Attorney Ewell read the ordinance in its entirety. Being no further discussion the motion carried and passed 6-0.

OLD BUSINESS:

Attorney Ewell stated that he drafted the proposal for the City to accept private streets as City Engineer St. John addressed to the board in the work session. Alderman Swan made a motion to present the ordinance for discussion and Vice Mayor French seconded the motion. The board concurred there was no new discussion resulting from the work session. On call of the roll for the City to accept the private streets as presented failed 5-1. Vice Mayor French voted yes.

Attorney Ewell stated that in the work session the board discussed the property to be donated to South Central Human Resource Center for Head Start with the reversion clause. He asked the board if they wished to act upon it. Vice Mayor French made a motion to approve the ordinance and it was seconded by Alderman Swan. The motion carried and passed 6-0.

NEW BUSINESS:

Mayor Norman stated that he has asked Vice Mayor French to preside over the next meeting March 7th as he and Attorney Ewell will be in Nashville for the awards ceremony. It is also Capitol Day on the Hill starting that morning and he wasn’t sure if any Aldermen would be attending. The Board concurred to cancel the March 7th meeting and have a Special Call Meeting on March 14th with the normal agenda. It was discussed there were still language revisions in the special events permit and the donation for Head Start it would be preferred for the Mayor and City Attorney to be present for the meeting. Executive Administrative Assistant Ballard stated she would

be on vacation the week of the 14th but would be back in time to prepare the agenda for the 21st.

ADJOURNMENT:

Being no further business the meeting was adjourned at 7:04 p.m.

SIGNATURES:

On the original in the file