

MINUTES OF A MEETING OF THE MANCHESTER
HISTORIC ZONING COMMISSION
February 4, 2016

Call to Order

The regular meeting of the Historic Zoning Commission was called to order by Vice Chairman Evans Baird at 4:35 p.m. with the following members in attendance: Ray Amos, Evans Baird, Pat Berges, Roger Guess, Lisa Moreland and Alderman Tim Pauley. The following guests were also present: Nancy Gilliam, Jamie Sain, and Teresa Prober. Terri Hudson joined the meeting in progress. Jim Cavendish was absent.

Minutes

Minutes of the previous meeting were read and approved upon motion by Ray Amos, seconded by Lisa Moreland.

OLD BUSINESS

Sign Standards

Codes Director Jamie Sain and City Attorney Gerald Ewell have reviewed the proposed Historic Zone sign standards. Alderman Pauley and Codes Director Sain will present them to the Planning and Zoning Board for review and then to the Board of Mayor and Aldermen for approval, which will require an ordinance.

Improperly Parked Cars

The improperly parked cars on the city right of way have been removed.

NEW BUSINESS

Tennessee Downtown Communities Application

Five members of this commission met with the Board of Mayor and Aldermen on February 2 to ask for guidance and approval to move ahead with this important project quickly as possible. A list of names was submitted for steering committee appointments. Yesterday the Mayor's office notified us to go ahead and take this action to get the project going. Two of the suggested steering committee members have indicated they are unable to make the two-year commitment, and the following people were approved by this commission: Ray Amos, Nancy Gilliam, Steve West, Roger Guess, and Terri Hudson. The first meeting of the steering committee was scheduled for 2:00 p.m. on Tuesday, February 9, at the Chamber of Commerce office.

Historic Preservation Planner

Teresa Prober, newly appointed Historic Preservationist representing the 13 counties of the South Central Development District, introduced herself and reviewed a number of items with which she might be able to offer assistance. These included:

- 1) Grant writing
- 2) Historic registration nominations
- 3) Heritage tourism
- 4) Downtown Communities
- 5) Civil War Trails
- 6) Tennessee Historical Commission grant surveys of properties or districts (60/40 matching grants for historic preservation deadline is January 29 annually; survey cost is \$10,000-\$12,000 depending on number of buildings included)

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Deteriorating Building

Evans Baird mentioned a historic zone building that is deteriorating and it was decided to encourage the building owner to participate with us in the downtown improvement efforts in hopes of saving this structure.

Certificate of Appropriateness

Rebecca Jones, owner of a massage therapy establishment on the square, The Place to Be, appeared before the commission with a COA application and photos for approval of a sign to be placed on the awning in front of the building. Codes Director Jamie Sain indicated that the sign meets city code specifications and upon motion by Ray Amos, seconded by Alderman Pauley, the sign was approved.

Adjournment

There being no further business for discussion, the meeting was adjourned at 6:00 p.m.

Respectfully submitted,



Pat Berges, Secretary