

MANCHESTER WATER AND SEWER COMMISSION
February 4th, 2016

The Manchester Water and Sewer Commission met on February 4th, 2016 for a regular scheduled meeting. Present were: Commissioners Anderson, Hillsman, Miller, and Alderman Bryan. Also present were Director Bryan Pennington, Assist Director Mike Foster, City Engineer Scot St. John and Office Manager Candy Hilmoe.

1) Chairman Anderson called the Meeting to order at 3:00PM.

2) Review of January 7rd, 2016 Minutes:

The motion to approve the minutes was made by Commissioner Miller and seconded by Alderman Bryan.

The motion passed 4-0.

3) Citizen Comments:

None

4) North Coffee Area Pressure Study:

A comprehensive flow and pressure study in the North Coffee area completed by St. John Engineering showed that MWSD meets and/or exceeds the State's Guidelines. Due to the findings of the study, the Commission recommended that any customer who desires more pressure will need to get their own individual pressure pump. Additionally, the Commission recommended that the MWSD research the cost for the pumps and if it is a better price than what the customer can find privately, then we should purchase these pressure pumps and then sell them at cost to the customers.

A motion to support the recommendation was made by Commissioner Miller and Seconded by Alderman Bryan.

The motion passed 4-0.

5) Director's Report:

As Written

6) Billing Office Items:

Customer Jon Coggins, requested his bill receive an additional adjustment due to the volume of his leak. He lives outside the area and uses the residence as a vacation home. His leak was 731,500 gallons.

A motion was made by Commissioner Miller and seconded by Commissioner Hillsman to adjust the remaining portion of the bill to the inside the city rate.

The motion passed 4-0.

7) Commissioner's Comments

A) Old Business:

B) New Business:

Commissioner Miller noted that although he had not spoken to Director Pennington, he asked to address the Commission about Director Pennington's salary. He feels that he is under paid and a compensation survey should be completed. Chairman Anderson agreed and said he had previously spoken to the Mayor about the subject.

A motion was made by Commission Miller and seconded by Commissioner Anderson to have Director Pennington complete a salary survey based other utilities both in the area and comparable utilities outside the area.

The Motion passed 4-0

8) Meeting was adjourned at 4:15 P.M.

Mike Anderson
Chairman

Gary Hunt
Recording Secretary