

City of Manchester  
Board of Mayor and Aldermen  
Meeting Minutes January 17, 2017

**CALL THE MEETING TO ORDER:**

Mayor Norman called the meeting to order after the invocation by Pastor Dustin Welch and pledge spoke in unison. Present for the meeting were Mayor Norman, Vice Mayor French, Alderman Swan, Alderman Bellamy, Alderman Sain, Alderman Elam, City Attorney Ewell, Finance Director Anderson, Executive Administrative Assistant Ballard, Police Chief Yother, Fire Chief Chambers, Public Works Director Carter, Recreation Director Gamble, Codes Director Sain, Water/Sewer Director Pennington, City Engineer St. John, and other guest. Alderman Kilgore was absent.

**APPROVAL OF THE MINUTES:**

Alderman Sain made a motion to approve the January 6, 2017 minutes and the motion was second by Alderman Bellamy. The motion to approve the minutes passed 5-0.

**CORRESPONDENCE RECEIVED:**

Finance Director Anderson read a thank you note from Donna Dendy for flowers, cards, and prayers she received for healing toward her recovery from surgery.

She then read a letter from Tullahoma Police Chief Blackwell thanking Major Bill Sipe for assisting the Tullahoma Police with interviews to select officers; the thank you in the letter was extended to the entire Manchester Police Department.

**COMMITTEES AND COMMISSION REPORTS:**

It was stated that Pat Berges resigned from the Historic Zoning Commission, however, the Mayor's Office had not received a letter to forward to the board. Mayor Norman stated he was at the meeting when she resigned and Codes Director Sain stated he would obtain a copy of the letter as he didn't realize the Mayor's office need it. Ms. Shannon Benton was recommended by Historic Zoning Commission members and she completed a form for appointment to fill Ms. Berges appointed term. Alderman Sain made a motion to appoint Ms. Benton and it was second by Vice Mayor French. The board discussed if the vacancy was posted for the public on the City Web Page or Facebook to let citizens know there was a vacancy and to apply. There was discussion regarding posting vacancies quarterly and/or immediately upon someone retiring or resigning for a commission or committee. Alderman Sain stated she withdrew her motion for appointment since it had not been publically advertised on the City Web Page and made a motion to table the appointment this evening. The motion was second and passed. Alderman Bellamy made a motion to post vacancies quarterly or as needed on the City Web Page and Facebook. The motion was second by Alderman Sain and passed with a 5-0 vote.

1. Safety Committee, Art Commission, Public Works (Street) Committee, Water/Sewer Commission nor Historic Zoning Commission had anything to report.
2. Finance Committee -Chairman Bellamy stated there was a 3rd reading tonight on the budget and at their last meeting the committee discussed pay raises for the department heads; it was a tied vote.
3. Recreation Commission –Recreation Director Gamble stated she would be forwarding a draft of the Special Events Permit for the next work session that she has been working with Tourism to create. She explained that The Special Events Permit would allow alcohol sales which will encourage wedding receptions as well as other events at the Rotary Park amphitheater. She further stated that the first reading of an ordinance for a boiler is on the agenda this evening and will be paid with funds budgeted under the Recreation Capital line items.
4. Tourism and Development Commission – Vice Mayor French stated the commission would be issuing an award at the Chamber Gala on the 19th.

5. Planning Commission – Chairman Swan stated that the commission meeting was rescheduled for the 19th, Thursday evening at 5:30 p.m.

**ORDINANCES:**

1. 2nd reading of an ordinance amending Title 14, Chapter 6, Sections 1 and 2 of the Manchester Municipal Code, the same being the Zoning Ordinance of the City of Manchester, Tennessee, to amend that ordinance and zoning map to provide that real estate owned by Gregory Curl and Joseph Curl be rezoned as R-4 Residential from R-3 Residential. Alderman Swan made a motion to approve the ordinance and it was second by Alderman Bellamy. The motion carried and passed with a 5-0 vote.
2. 3rd reading of an ordinance to enter into a contract with JS Haren Company to upgrade the Lincoln Street-Kennedy Drive Pump Station, Project #102-130, at a cost of \$89,900; sponsored by Alderman Bellamy. Vice Mayor French made a motion to approve the ordinance and it was second by Alderman Bellamy. Attorney Ewell read the ordinance in its entirety. Being no further discussion, the motion carried and passed 5-0.
3. 3rd reading of an ordinance to enter into a contract with LTS Construction tor, LLC. for sewer rehabilitation of Basins E, F, H, J & M, Project #102-128, at a cost of \$127,200; sponsored by Alderman Bellamy. Alderman Bellamy made a motion to approve the ordinance and it was second by Alderman Swan. Attorney Ewell read the ordinance in its entirety. Being no further discussion, the motion carried and passed 5-0.
4. 3rd reading of an ordinance to enter into a contract with Tri-Green Equipment LLC for the purchase of a new John Deere 5100E Utility Tractor at a cost after trade of a 6610 Ford New Holland Tractor of \$44,716.82; sponsored by Alderman Swan. Vice Mayor French made a motion to approve the ordinance and it was second by Alderman Elam. Attorney Ewell read the ordinance in its entirety. Being no further discussion, the motion carried and passed 5-0.
5. 3rd reading of an ordinance to approve a contract with Rogers Group Inc. for the City of Manchester's estimated annual paving requirements base on unit prices at a total estimated cost of \$437,970; sponsored by Alderman Swan. Alderman Swan made a motion to approve the ordinance and it was second by Vice Mayor French. Attorney Ewell read the ordinance in its entirety. Being no further discussion, the motion carried and passed 5-0.
6. 3rd reading of an ordinance to approve a contract with Baseline Sports Construction LLC. for acrylic resurfacing of four tennis courts at a cost of \$33,714; sponsored by Vice Mayor French. Vice Mayor French made a motion to approve the ordinance and it was second by Alderman Sain. Attorney Ewell read the ordinance in its entirety. Being no further discussion, the motion carried and passed 5-0.
7. 3rd reading of an ordinance to the City's Municipal Code to establish a limit of tuition paying students; sponsored by Vice Mayor French. Alderman Sain made a motion to approve the ordinance and it was second by Alderman Bellamy. Attorney Ewell read the ordinance in its entirety. Being no further discussion, the motion carried and passed 5-0.
8. 3rd reading of an ordinance amending the budget ordinance for fiscal year 2016-2017, Ordinance number 1489; sponsored by Alderman Bellamy. Alderman Bellamy made a motion to approve the ordinance and it was second by Alderman Swan. Attorney Ewell read the ordinance in its entirety and stated this was also the public hearing. Mayor Norman asked if anyone had any concerns. Alderman Bellamy asked if the amendment had changed since the second reading. Finance Director Anderson stated no, nothing changed. Being no further discussion, the motion carried and passed 5-0.
9. 1st reading of an ordinance approving a contract with the Comfort Group, Inc. for replacement of a boiler at the Recreation Center at a cost of \$44,689; sponsored by Vice Mayor French. Alderman Bellamy made a motion to approve the ordinance and it was second by Alderman Swan. The motion carried and passed 5-0.

**ITEMS FROM BOARD OF MAYOR AND ALDERMEN:**

Alderman Sain inquired about the sidewalk discussion the Planning Commission mentioned in the prior work sessions. Alderman Swan stated several years ago there was a committee that worked on curb and sidewalk codes but there hasn't been a committee formed and the Commission is still trying to determine what process to take.

**ADJOURNMENT:**

Being no further business the meeting was adjourned at 7 p.m.

**SIGNATURES:**

On the original in the file